



Republic of the Philippines
OFFICE OF THE CITY MAYOR
BUSINESS PERMIT AND LICENSING DIVISION
Angeles City

APPLICATION FOR RETIREMENT OF BUSINESS

Date: _____

The Division Chief
Business Permit and Licensing Division

Sir,

Pursuant to the requirements of Angeles City Tax Ordinance, please be informed that I am retiring my business _____ situated at _____, Angeles City, with annual gross sales of Php _____ effective _____, 20__ for the following reasons:

I, therefore, request for the proper clearance and approval.

Respectfully yours,

Applicant's Signature over Printed Name

INSPECTION REPORT

Date of Inspection : _____
Findings : _____
Inspected By : _____

CLEARANCE ON TAX ARREARS/ DELINQUENCY

Last Payment Made : _____ Deficiency Tax Due (if any): _____
Amount Paid : _____ Amount Paid : _____
O.R. No. : _____ O.R. No. : _____
Date : _____ Date : _____

Remarks: _____

Records Verified By:

Approved By:

Verification Clerk

JULIET G. QUINSAAT
City Treasurer

CHECKLIST OF REQUIREMENTS FOR APPLICATION

Kindly submit this duly accomplished application letter to the BPLD Receiving Clerk with the following:

- Original Copy of Recent Business Permit
- Affidavit of Bankruptcy (for partnerships and corporations declaring bankruptcy)
- Board Resolution or Certificate of Dissolution (SEC)

This portion to be filled-out by BPLD Receiving Clerk:

Application No: _____
Date of Receipt: _____

